

BUBBENHALL PARISH COUNCIL

Minutes of the Bubbenhall Parish Council Meeting, Tuesday 4th November 2014 in the Village Hall

Present:	Cllr Joanne Shattock (Chair)	Cllr Hammon (WDC)
	Cllr Sam Baker	Cllr Pratt (WDC)
	Cllr Win Nwachukwu	Cllr Redford (WCC)
	Cllr S Haynes	
	Cllr Bob Powell	Jane Fleming (Clerk)
	Members of Public	3

- 1. Apologies for absence** were received from Cllr Harrison
- 2. Declarations of interest and dispensations.** No declarations of interest
- 3. Minutes of previous meeting on 7th October 2014** were agreed and signed by the Chair
- 4. Update on councillor vacancy**

The clerk reported that she had notified the vacancy that has arisen for a Parish Councillor to the Electoral Services Manager at WDC (8th October). The notice of the vacancy was displayed on the village notice boards and the Parish Council website for the period of 14 working days (28th October). Confirmation from WDC was then received that there had not been a request to hold an election for the vacancy on the Parish Council. The council will now be able to go ahead and co-opt. [The Chair said that she would like a number of expressions of interest and requested that councillors should encourage residents to consider joining the council.](#)
- 5. Matters arising:**

The issue with the litter bin on the path between Coopers Walk and A445 is still outstanding. The council has now received an email from a member of the public pointing out this problem. Cllr Hammon confirmed that he will follow this up with Contract Services. The chair pointed out that the best access to the bin is from the slip road from the A445.

The issue with the path being overgrown has been investigated. It appears that the hedges have now been cut back. However, there is still a problem with possible the Japanese Knotweed—It was agreed that this needs to be confirmed. [Cllr Baker agreed that, if confirmed as Japanese knotweed, she would ask Chris Goddard to sort. WDC will also be notified.](#)

Post meeting note: it has now been confirmed that there is no Japanese Knotweed on the path.

Firework display. Airport notification. Clerk contacted organiser who has now notified the airport. The insurance covers up to 250 persons.

Cllr Powell confirmed the poor condition of a stile on the footpath from Lower End to the river. Cllr Haynes to supply map reference after which the clerk will contact the footpaths officer. Drain blocked by Spring Court – investigated by chair. Clerk has contacted WCC highways. Awaiting response from the Highways dept PEM Reference No: 380260.

Garden wall at Golden Acres, Stoneleigh Road. [Chair & clerk to send a letter to the resident](#)

6. Highways:

Cllr Powell read from the report (previously circulated) of the road safety site visit 8th October together with a follow up email and a subsequent visit by Cllr Redford and Tom Mannion (Highways).

The Key points were

Jo Edwards (WCC Road Safety) has spoken to County Highways, who carry out maintenance works on the highway. They have agreed that double white lines would be put on the centre of the A445 on the slope between the entrance to Ryton Pools Country Park and Orchard Way. This will happen when they are next in the area. There is no timescale at the moment, but the council will be advised when the work is to begin.

.

Highways have agreed to deal with flooding at the end of Pagets Lane.

Forestry and Highways will look at cutting the trees on the A445 near the nursery school which are obstructing the view when driving on the road.

The section of the road through the village by the Manor House is too narrow for either a footpath or white lines indicating where pedestrians can walk.

The issue with signage at the entrances to the village are still being looked at. There is a need to identify whether the responsibility lies with Road Safety or Highways and who should pay. [Cllr Redford agreed to look into the costs and report back to the council.](#)

Regarding the HGV traffic issue, the clerk has contacted Baginton and Stoneleigh PCs. It will be raised at their next meetings 6th & 13th November. [Clerk to follow up after the meetings](#)

7. Gateway

The Chair reported to the councillors on the Redhill aerodrome appeal. The Court hearing was held on 9th October 2014 before a panel of 3 senior judges. They upheld the appeal against the development of Redhill Aerodrome bought by the legal teams representing the Secretary of State and two district councils. The Secretary of State's decision on the Gateway Public Inquiry is now expected no later than 19th January.

8. Local Plan:

Neighbourhood Plan update.

Cllrs have now delivered the remaining questionnaires relating to a possible Joint Neighbourhood Plan with Stoneleigh and Ashow and Baginton to the outlying areas. Following the deadline this information will be collated and a further meeting will then take place.

Cllrs discussed the cost of employing a planning consultant to assist in the preparation of a Joint Neighbourhood Plan, and the financial assistance that would be forthcoming from WDC.

Cllr Pratt (WDC) confirmed that following a meeting on 21st October to consider the Community Governance review Stoneleigh parish no longer includes the University of Warwick.

Cllrs were advised that there is a new chair for Coventry & Warwickshire LEP (Jonathan Browning became chairman of the Coventry and Warwickshire Local Enterprise Partnership in April 2014).

Councillors' agreed that the chair should consult Alan Roe about a possible response to the LEP's publication of its Employment Land Review.

9. Business from members of the public

A resident asked for an update on what was happening with the local plan / neighbourhood plan. This item was covered by agenda item 8.

10. Finance

The Clerk presented the financial report (payments and summary schedule attached). Cllrs Baker and Haynes signed cheques.

Cllrs agreed to donate £700 to the church.

The clerk queried whether on-line banking could be used to check bank statements.

[Clerk to check this.](#)

11. Future meetings

The dates for 2015 have been agreed.

20th January 2015

3rd March 2015

14th April 2015

12th May 2015 (AGM)

23rd June 2015

21st July 2015

8th September 2015

6th October 2015

10th November 2015

8th December 2015

12. Planning

W/14/1390 – Cart Barn, Pagets Lane, Bubbenhall, Coventry, CV8 3BJ **WITHDRAWN**

This was noted by the cllrs.

W/14/1232 - Braughing Mead, Ryton Road, Bubbenhall, Coventry, CV8 3BH

REFUSED. This was noted by the cllrs. Cllr Hammon reported that dialogue is still ongoing and he has offered to meet with the owner along with the planning officer to try to reach a solution.

W/14/1515 - 1A Church Road, Bubbenhall, Leamington Spa, CV8 3BE **APPLICATION**

A member of the public stated that there appeared to be some inaccuracies in the application concerning the trees. [Chair & clerk to agree appropriate response to planning officer.](#)

W/14/1550 - Shrubs Lodge, Pagets Lane, Bubbenhall, Coventry, CV8 3BJ

APPLICATION (received 04/11/14)

As this application was only received just before the meeting it was decided to try to obtain an extension to the deadline. [Clerk to action.](#)

13. Youth Space & recreation ground

Cllr Baker reported that the new seat required for the multiplay area would be ordered. She would organise a review of the entire playground area and arrange for a quote for any additional required work for 2015 prior to setting the precept. She has placed a brief article about the care of play equipment in the newsletter. If the

problem with vandalism continues it was agreed that Ed King (Warwick Rural East Safer Neighbourhood Team) would be contacted.

Cllr Haynes has identified a local source for bark for the play area. He will pass the contact details to Cllr Baker.

Cllr Haynes carried out a visual inspection of the 'youth space' area and there are no maintenance issues to report to the Parish Council.

14. Reports from meetings attended

Warwick Rural East Community Forum - Thursday 16th October 2014.

Cllr Powell reported that there will be more monitoring of HGVs in the local villages. The issue of exceeding the speed limit from Tantara Lodge to Bubbenhall will be brought up at the next meeting.

15. Parish matters (AOB).

There is a street light out in the village near the Three Horseshoes. . [Clerk to check light and report.](#)

Cllr Haynes reported that the Village Hall refurbishments have been costed at £24500 and an application to WREN completed.

16. Correspondence not dealt with in other items

08-Oct-14	WDC	Planning Applications - Weekly list in parish order for 29th September - 5th October, 2014
15-Oct-14	WDC	Community Governance Review - Agenda & associated documents
15-Oct-14	WDC	minutes of the Planning Committee held on 16 September 2014
16-Oct-14	WALC	Proposals for cost of living increases for 2014-15
17-Oct-14	Warwick Rural East SNT	BAGINTON - Theft of Motor Vehicle - Mill Hill - Incident 92 of 17-OCT-2014.
21-Oct-14	Warwickshire Rural Housing Association	Warwickshire Rural Housing Association's Annual Report for 2013-2014.
22-Oct-14	WDC	Planning list in parish order for 13th - 19th October, 2014
23-Oct-14	WALC	Upcoming events - Warwickshire, Solihull & Birmingham Training Partnership for Parish and Town Councils - WALC
25-Oct-14	Warwick Rural East SNT	BLACKDOWN - Theft of Motor Vehicle - Sandy Lane - Incident 232 of 24-OCT-2014.
27-Oct-14	WDC	Planning Applications -Weekly list in Parish Order for 20th - 26th October, 2014
29-Oct-14	CSW broadband	CSW Broadband Update - October 2014
31-Oct-14	Office of the Warwickshire Police and Crime Commissioner	Public Scrutiny Meeting - Monday 10 November at Higham Lane School, Nuneaton, CV10 0BJ
31-Oct-14	PSMA	PSMA update October 2014
02-Nov-14	Warwick Rural East SNT	Warwick Rural 'Eastern Express' Newsletter - November 2014 Edition + Other Relevant Information
04-Nov-14	WDC	Christmas waste collection changes

Date of next meeting 9th December 2014